



MICHIGAN DEPARTMENT OF AGRICULTURE
 PESTICIDE AND PLANT PEST MANAGEMENT DIVISION
 P.O. BOX 30017, LANSING, MICHIGAN 48909
 (517) 373-0946
 FAX: (517) 335-4540
 Email address: BaughanS9@michigan.gov

**RESTRICTED USE PESTICIDE DEALER
 LICENSE APPLICATION**
 (In accordance with Act 451, Public Acts 1994)

ID# _____ LICENSE FEE: \$100.00					Department Use Only	
					Approved:	
					Score:	
					Date License Issued:	
					License No.:	
Firm Name (Print or Type)					Check Appropriate Box: New Renewal Out of Business <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Address (Number and Street)						
Person in Charge (Print or Type)		City	County	State	Zip Code	
Person in Charge (Signature)			Date	Phone Number		
Email Address				Fax Number		
Firm's Main Office - Address (Number and Street) If same, write "Same".						
City		State	Zip Code	Phone Number		
Owner's Signature (If different from Person in Charge.)				Date		

THIS SECTION IS FOR RENEWAL APPLICANTS ONLY

In the boxes below, please identify the months in which no sales of restricted use pesticide (RUP) will occur.

Sales registers stating "No Sales Activity" will not be required for the months identified below. Please note, if sales of RUPs do occur during these months, a sales register must be submitted.

JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC

SEE INSTRUCTIONS ON REVERSE SIDE

**MICHIGAN DEPARTMENT OF AGRICULTURE
RESTRICTED USE PESTICIDE DEALER LICENSE**

RENEWAL INSTRUCTIONS

GENERAL INSTRUCTIONS:

1. Make any changes in the address or telephone number on the renewal application. Please be sure to check the area code and add an email address or fax number if available.
2. The “**PERSON IN CHARGE**” must sign the license application. If the previous “person in charge” has left the licensed sales location, a new owner or manager who has not previously taken the RUP dealer exam must do so before the firm can be licensed. (Please note: A person who has previously taken and passed the dealer examination is not required to take the exam again. Contact Stephanie Baughan at 517-373-0946 to verify status.)
3. Enclose a \$100.00 check or money order payable to the **STATE OF MICHIGAN** and mail to the address listed at the top of the application.

SALES REGISTER INSTRUCTIONS:

1. If you anticipate “No Sales” of restricted use pesticides (RUPs) during any month of the calendar year, you may mark an (N) in the appropriate month/box at the bottom of renewal application. This will fulfill reporting requirements for the months marked (N). If firm sells RUP’s during a month previously marked “N”, a sales register **must** be submitted for that month as required by state law. You must maintain a copy of the renewal application with your sales register file for review during audits or inspections.
2. **You must submit sales registers for those months before your 2006 license can be issued.** You may include the missing sales registers with the renewal application.

QUESTIONS?

For information on materials to complete the examination and licensing procedure or if you are interested in filing sales registers electronically, contact Stephanie Baughan at the Michigan Department of Agriculture, Pesticide & Plant Pest Management Division, 517-373-0946 or email at BaughanS9@michigan.gov.

